

CHANGES EXECUTIVE BOARD MEETING
April 10, 2007

In Attendance – Dennis Dudder, Curtis Fukushima, Theresa Fukushima, Norma Castro, Sasha Slaton, Lisa Mallory, Doug Graves, guest – Scott Coney

Minutes from 3/12/07 Board Meeting, MSP

Chairman's Report:

- General Report to the IRS, IRS tax ID Update received
- Tough Love letter from April 1997 circulated, requested cease and desist mentioning of TL in any Changes materials
- Board Manuals handed out, Sasha (for distribution to Ruth Herold) and Curtis received copies, of the three copies only one is complete
- Manuals, all chapters should have a Chapter, Secretary and Treasurers Manuals, current insurance statement should be in manual, copies of the insurance should be provided to the owners of the meeting locations
- Separate evaluations of PD and ED completed
- Board evaluations need to be completed, two outstanding

Executive Director's Report:

- Provided a list of deadlines which require action (insurance payment, etc.)
- 1st quarter report due to city of Des Moines for grant
 - o Meeting to report status with city for grant, 4 pm May 1st
 - o Will ask Linda Morris to attend meeting
 - o Two \$500 checks will be issued by City of Des Moines
 - o The list of new people in the Des Moines chapter is needed
- Received \$1000 grant from American Association of University Women, Lake Washington Chapter
 - o Award ceremony, May 9, 6-8:30, Lisa, Freda will attend

Vice Chairman's Report :

- Will solicit nominations for Secretary position from Des Moines and Redmond Chapters

Program Director's Report:

- Held first Rep meeting on 3/17/07
 - o General, meet each other meeting
 - o Two reps did not attend
- Will hold a Changes info session at the Gig Harbor Alternative High School before school is out
 - o Parents at the school want to start a Chapter
- Requested authority to start a Program Committee
 - o Board recommended have an informational meeting, getting those results and formalizing the committee at the next Board meeting
 - o Doug has a list of members to invite
 - o Processes and materials from all Chapters will be reviewed
 - o Eventual goal of oversight of materials and programs

Program Director's Report (continued):

- Concern with Redmond Saturday Seminar program with "Prison Speak-Out" group from Monroe prison
 - o Question if really Changes related
 - o Who initiated this? Redmond PD?
 - o Need to state a disclaimer at the start of the seminar that this is in conjunction with Changes but it is not part of the changes program
 - o Doug will get more info from Virginia and the Redmond PD

Treasurer's Report:

- Quarterly report reminders sent out, Kent and Des Moines have responded
- Freda and Rodney Cook have made a \$1700 donation
 - o A donation receipt is requested
 - o Lisa will write a letter acknowledging the donation
- Have not received registration payments from Kent, Des Moines and Redmond
- Sent a grant advance of \$50 to Kent and \$100 to Des Moines per e-mail direction from Dennis
- Interest on the CD was \$187.68
- The Des Moines grant disbursement is restrictive in the first year, later disbursements will be easier
- Provided a matrix comparing expenses for fund raising versus income
- Will need to raise \$18000 for 2007

Fund Raising:

- Need to establish committee
- Dennis checked on the bowling fund raiser
 - o Theresa recommends meeting with fund raising consultant Susan Howlett first
- Freda recommended a "rotating dinner" fund raiser with donations from the diners

Marketing:

- Public Service Announcements completed, Lee Jardine is distributing
- Freda created flyers for Virginia for the Saturday seminars
- Discussed calendar idea from Ruth Fruland,
 - o Cost will be \$10, undecided on sell price
 - o Need to see sample page
 - o Need to establish a business plan for this effort

Old Business:

- Board Dinners
 - o Dennis in contact, no date set
 - o Will request 30 day notice
- Retreat
 - o Sasha will take lead, will set day and time
 - o Ruth Herold to facilitate
 - o Curtis stated that if retreat doesn't happen soon repercussions will be severe
 - o Board recommend retreat happen no later than May 5th
 - o Sasha will ask Ruth if ED and PD should attend

- Fund Raising Seminars, Dennis handed out lists for seminars
- Mulkiteo Schools presentation on Apr 4 went well
- With Mulkiteo Schools, hosting a seminar at Everett on May 19 on Drugs and Alcohol

New Business:

- Cross Systems 101, Snohomish County Seminar on how to navigate the Juvenile Justice System in Sno County.
- Curtis will do a short presentation as part of the Ryther presentation on drug abuse at Nathan Hale High School
- Question as to whether other Chapters are following the prescribed Changes program?
- Curtis spoke to teacher at an alternative high school in Los Angeles, the teacher asked us to do a presentation on our program at a Parent meeting
- Curtis and Freda will talk to the Seattle Treasurer about concerns with attendance and dependability
- Freda suggested that Board go and visit the Chapters again

Minutes compiled by:
Curtis Fukushima