

Changes Parent Support Network
Board of Directors Meeting
Group Health Cooperative
September 11, 2006

MINUTES

Directors attending. Dennis Dudder (Chair), Curtis Fukushima (Vice Chair), Teru Lundsten (Secretary), Theresa Fukushima (Treasurer), Freda Cook, and Karin Roy. This constituted a quorum.

Guests: Virginia Day, Doug Graves (Program Director), Lisa Mallory (Executive Director), Sasha Slayton, and Gary Streile.

Absent: Director Norma Castro.

Call to order. 7:07 p.m.

Minutes of 8/14/06. **MSP*** to approve, with committee meeting dates revised.

Chair's report. Some forms updated (see Treasurer's report below).

Vice Chair's report. Application process at Boeing for a donation of laptops and projectors almost done. Curtis will have answer before the auction, when we hope these can be bidder card items.

Treasurer's report. On 8/31/06 we had \$15,835 in current assets (\$4,092 in checking).

Theresa created a chapter quarterly spreadsheet report so the financial information she receives from each chapter is consistent, and has sent copies to each chapter treasurer.

She and Dennis also put the Reimbursement Form and Mileage Reimbursement Log in electronic format.

Executive Director's report. Quarterly newsletter will be out in early October. Focus will be the auction. Per Lisa's request, Teru will write brief article in the newsletter about the September 16 picnic.

Program Director's report. To date Doug has visited the Snohomish, Seattle, and Kent Chapters. He pointed out that it is difficult to find the room in which the Snohomish Chapter meets. When he has visited all five chapters he will report his observations to the board (possibly via e-mail). He has already observed some inconsistencies, not all of them significant. In his report, he will cull out the significant ones, i.e., the ones that have to do with how the Changes program is being implemented in each chapter.

Doug also reported on the Rep-Tec meeting August 29 (Thad Mallory, Teru, and himself), and passed out a draft agenda of the seminar. It includes a mock Changes meeting, in which he hopes to include past reps. Bob Loveless has reserved Kent Fire Station #73 for Rep-Tec (all day November 4).

Board attendance required.

Doug will meet soon with current reps from all chapters. He clarified that a rep is someone who polices our organization.

Auction Committee report. Committee met August 27 and September 10. Eight live auction items have been procured; silent auction items trickling in (usually rush in at the last minute). Committee has split up follow-up calls to corporate would-be sponsors. Raffle drawings will be this week in all five chapters.

Negotiations with Silverlake Winery almost complete. Committee working on dessert donations. Invitations have been mailed; Lisa handed out invitations to directors and guests here tonight.

Next committee meeting: October 7, 2:00 p.m. It will be a work party; **board attendance required.**

Marketing Committee report. Committee met September 10. **This committee needs more members.** Phone calls to school districts are not being made, as previously planned. Brochures will be placed in Shoreline middle and high schools. Freda will produce business cards for all directors and staff, bookmarks for public libraries, and 3 x 5 cards for grocery store bulletin boards.

Next committee meeting not yet scheduled.

Membership Committee report. Committee did not meet August 17, but met August 31. Reviewed August 5 orientation seminar. Set a goal of three orientation seminars per year: January, May, and September (avoiding summer). How to lure members from chapters other than Seattle?

Teru reported to committee about Rep-Tec meeting August 29; committee discussed final details of September 16 picnic; and possibility of "Spring Bling," a simple fundraising bash.

Next committee meeting not yet scheduled.

Nominating Committee report. Sasha Slayton, Kent Chapter member, is interested in serving on the board. She is present tonight.

Unfinished business. None.

New business. **Calendar.** We need a master calendar to avoid conflicts of events.

Saturday seminars. Changes needs to maintain a lower profile at these seminars. The seminars are co-sponsored by the City of Redmond, many of the attendees are not members of Changes, and many presenters are not affiliated with Changes.

Fundraising. Karin reiterated her interest in regional corporate and foundation fundraising. Sasha expressed the same interest, and detailed her grant-writing experience.

Serving immigrants. The need is there, especially since immigrant children Americanize more quickly than their parents do, exacerbating family conflicts. Discussion of language barriers, cultural differences, and translating Changes materials versus training immigrant reps.

Individual immigrants have participated in Changes, and they will always be welcome to do so. But Changes does not have the resources to reach out to immigrant communities in a significant way.

Reaching out to immigrants would require that an immigrant first embrace the Changes program, then introduce the program into their culture, which would require modifying the program to accommodate that culture. It was concluded that, for the time being, Changes does not have the capability to reach out to the immigrant community.

Next meeting. Monday, October 9, 7:00 p.m. at GHC.

Adjournment. 8:40 p.m.

Respectfully submitted,

Teru Lundsten
Secretary

*MSP = Moved, seconded, and passed.